



## Job description

<b>Title</b>	Iwi Liaison – Recovery
<b>Number</b>	TBA
<b>Group</b>	Recovery Office
<b>Division</b>	Recovery Office
<b>Reports to</b>	Recovery Manager
<b>Direct reports</b>	n/a
<b>Date</b>	May 2026

### Job holder commitment

The job holder accepts as a fundamental requirement of their employment that they must demonstrate a personal commitment to:-

- modelling organisational values at all times
- a safe and healthy work environment
- assisting Council to fulfil its Civil Defence responsibilities

At TCC we uphold the principles of Te Tiriti o Waitangi by engaging in an effective and meaningful partnership with tangata whenua. We are committed to developing our knowledge and understanding of te reo Māori, tikanga Māori, Matauranga Māori and our partnership with tangata whenua.

### Job purpose

The primary purpose of this role is to act as the primary conduit between the Tauranga City council Recovery Programme and iwi, hapū, marae, land trusts, and Māori communities, ensuring genuine partnership, cultural integrity, and effective engagement across all recovery workstreams. This role directly enables the Tauranga Recovery Plan’s commitment to “working in partnership with iwi, hapū, marae... on all recovery planning, decision-making and activity”

### Key outcomes

<b>Relationship Leadership &amp; Partnership Management</b>	<ul style="list-style-type: none"><li>• Maintain and strengthen relationships with:<ul style="list-style-type: none"><li>○ Iwi authorities</li><li>○ Hapū representatives</li><li>○ Marae committees</li><li>○ Māori land trusts and community leaders</li></ul></li><li>• Act as the trusted interface between Council/Recovery teams and tangata whenua</li><li>• Ensure engagement reflects tikanga and local protocols</li><li>• Facilitate participation of iwi/hapū in decision-making forums</li></ul>
---	---

<b>Cultural Advisory &amp; Integration and Risk Identification</b>	<ul style="list-style-type: none"> <li>• Ensure mātauranga Māori, tikanga, and kaitiakitanga are embedded in: <ul style="list-style-type: none"> <li>– Project planning</li> <li>– Site decisions (especially Mauao and sensitive areas)</li> <li>– Engagement approaches</li> </ul> </li> <li>• Provide advice to Recovery team on cultural risks and opportunities</li> <li>• Coordinate access to iwi cultural expertise where needed</li> <li>• Identify emerging: <ul style="list-style-type: none"> <li>– Cultural risks</li> <li>– Relationship tensions</li> <li>– Engagement gaps</li> </ul> </li> <li>• Escalate issues early to Recovery leadership</li> <li>• Support resolution through facilitated discussion</li> </ul>
<b>Engagement Planning &amp; Delivery</b>	<ul style="list-style-type: none"> <li>• Develop and maintain an Iwi Engagement Plan across recovery workstreams</li> <li>• Schedule and coordinate hui, wānanga, and briefings</li> <li>• Ensure timely, transparent communication to iwi stakeholders</li> <li>• Support community-led recovery initiatives by enabling Māori participation</li> </ul>
<b>Marae &amp; Māori Community Interface</b>	<p>Lead a connected and coordinated recovery approach in partnership with the Takawaenga unit, working closely with programme leads, marae, and Māori communities impacted.</p> <p>communities impacted by:</p> <ul style="list-style-type: none"> <li>• Infrastructure issues</li> <li>• Landslide risks</li> <li>• Community resilience needs</li> </ul> <p>Support coordination of recovery activities affecting:</p> <ul style="list-style-type: none"> <li>• Mangatawa</li> <li>• Maungatapu</li> <li>• Whareroa</li> <li>• Tahuwhakatiki</li> </ul>
<b>Project Alignment &amp; Workstream Support</b>	<ul style="list-style-type: none"> <li>• Provide iwi interface across key focus areas: <ul style="list-style-type: none"> <li>• Mauao recovery <ul style="list-style-type: none"> <li>○ Cultural connection</li> <li>○ Access decisions</li> <li>○ Environmental remediation</li> </ul> </li> <li>• City-wide recovery <ul style="list-style-type: none"> <li>○ Marae resilience</li> <li>○ Natural hazard responses</li> </ul> </li> <li>• Economic recovery <ul style="list-style-type: none"> <li>○ Engagement with Māori business and tourism interests</li> </ul> </li> </ul> </li> </ul>
<b>Internal Capability &amp; Awareness</b>	<ul style="list-style-type: none"> <li>• Coach and guide Recovery staff on: <ul style="list-style-type: none"> <li>○ Engagement best practice</li> <li>○ Cultural protocols</li> <li>○ Building respectful relationships</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Improve internal understanding of iwi perspectives</li> </ul>
<b>Reporting &amp; Insight</b>	<ul style="list-style-type: none"> <li>• Provide regular insights to Recovery leadership on: <ul style="list-style-type: none"> <li>○ Iwi priorities and concerns</li> <li>○ Engagement effectiveness</li> <li>○ Partnership health</li> </ul> </li> <li>• Track engagement activity and commitments</li> </ul>

The job description is not an exhaustive list of requirements, the job holder will be required to perform tasks assigned to them that are not explicitly described in this document.

## Person specifications

<b>Essential</b>
<ul style="list-style-type: none"> <li>• A relevant qualification related to Māori development, Matauranga Māori</li> <li>• Two to three years' experience in relevant role</li> <li>• Knowledge and understanding of Mātauranga Māori, tikanga and kaitiakianga</li> <li>• Strong understanding of Iwi and hapū structures in Tauranga Moana</li> <li>• Strong understanding of Marae communities and Māori land trust structures in Tauranga Moana</li> <li>• Strong interpersonal skills with a proven ability to build and maintain effective working relationships.</li> <li>• Demonstrated commitment to delivering outstanding customer service and a high level of professionalism.</li> </ul>

# Here to make Tauranga better



WHANAKE TE TAI

## Our values

### **Pono / Integrity**

We do what we say we will do

### **Manaakitanga / Respect**

We listen to all views and show we care

### **Whāia te tika / Service**

We do the right thing for our community  
and each other

### **Whanaungatanga / Collaboration**

We work together and create connections